**MUNICIPAL CANVASSING BOARD SCHEDULE**

**NOVEMBER 26, 2024 MIAMI LAKES RUN-OFF ELECTION**

***(Subject to Change)***

The Town of Miami Lakes Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the November 26, 2024 Miami Lakes Run-Off Election. For updated Canvassing Board schedule information, visit @MDCElections or miamidade.gov/elections.

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| **DATE/TIME** | **ACTIVITY** | **ATTENDANCE** |
| Wednesday, November 20, 2024  10:30 a.m. | 1. Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail, precinct ballots, and automated independent audit system | Gina M. Inguanzo, Town Clerk |
| Monday, November 25, 2024  through  Monday, December 2, 2024  (Except November 26) | 1. Public inspection of vote-by-mail ballots   (8:00 a.m. to 8:30 a.m.)   1. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection)   (8:30 a.m. to 9:00 a.m.) |  |
| Monday, November 25, 2024  10:00 a.m.  through  Monday, December 2, 2024  (Except November 26) | 1. Vote-by-mail ballot opening and processing (as needed) 2. Duplication of ballots (as needed) 3. Scanning of ballots into automated independent audit system (as needed) | All Canvassing Board Members or a majority on 11/25/24 |
| Tuesday, November 26, 2024  12:30 p.m.  5:00 p.m.  7:00 p.m. | 1. Public inspection of vote-by-mail ballots   (11:30 a.m. to 12:00 p.m.)   1. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection)   (12:00 p.m. to 12:30 p.m.)  3. Vote-by-mail ballot opening and processing (as needed)  4. Duplication of ballots (as needed)  5. Scanning of ballots into automated independent audit system (as needed)  6. Canvassing of presumed invalid vote-by-mail ballots (as needed)   1. Tabulation of results 2. Unofficial results | All Canvassing Board Members |
| Monday, December 2, 2024  9:00 a.m. | 1. Canvassing of vote-by-mail and provisional ballots (as needed) 2. Certification of official results 3. Conduct post-election audit | All Canvassing Board Members |

***Saturday, Sunday and County observed holidays are excluded unless otherwise noted.***

**Canvassing Board Members**

The Honorable Judge Milena Abreu, Chairperson

The Honorable Judge Betsy Alvarez-Zane, Alternate Member

The Honorable Judge Chiaka, Ngozi Ihekwaba, Alternate Member

Gina M. Inguanzo, Town Clerk