



RFQ 2017-31
Miscellaneous Architectural and Related Services
Addendum #1
Due Date: July 10, 2017

This addendum is incorporated into and made a part of the Request for Proposal (“RFP”). The following may include clarifications, revisions, additions, deletions, or answers to questions received relative to the RFP, which take precedence over the RFP documents. Underlined word(s) indicate additions. Deletions are indicated by strikethrough.

Clarifications:

1. On page 20, Section 5.01(B) is hereby amended as follows:
 “Section 2
 a. RFQ-QT – Qualifications of Proposer’s Team
 b. RFQ-WC – Key Personnel Workload Capacity
 c. Table of Organization Chart
 d. Resumes of Key Personnel (excluding Project Manager)”

Proposers are advised to include Form RFQ-WC in Section 2 of their Proposals.

2. Form RFQ-WC has been added to the RFQ 2017-31 Forms & Affidavits file, and the file has been unlocked.

Questions and Answers

1. Can the Proposer submit a previously completed reference form from another municipality in lieu of form RFQ-PP-R?
Response: Yes, provided the reference form includes the contact information for the individual providing the reference.
2. Section 4.05 of the RFQ refers to form RFQ-PE-R. Is that form the same as RFQ-PR?
Response: No. Form RFQ-PE-R refers to the Reference Letter Form for the Proposer.

Acknowledgement:

Name of Signatory

Title

Date

Signature

Name of Bidder

Thomas Fossler
Procurement Specialist